

CLARA WHITE MISSION, INC. EMPLOYMENT APPLICATION

The Clara White Mission, Inc. consider applicants for all positions without regard to race, color religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

Position(s) Applying For:	Date of Application
How Did You Learn About Us? <input type="checkbox"/> Advertisement <input type="checkbox"/> Employment Agency	

PERSONAL PROFILE

Last Name	First Name	M.I.		Birth Date
Address		City		State
Telephone/Cell #		SS#		

	<u>Yes</u>	<u>No</u>
Have you ever been employed with the Clara White Mission before? If yes, give date: _____	—	—
Do any of your friends or relatives, other than spouse work here? If yes, state name, relationship and location: _____	—	—
Are you a Veteran? If yes, what branch? _____	—	—
Are you currently employed?	—	—
May we contact your present employer?	—	—
Have you ever been convicted of a felony or misdemeanor? If yes, explain: _____	—	—
Date available to work <u> </u> / <u> </u> / <u> </u> What is you desired salary range? \$ _____		

EDUCATION

School	Name & Address	Course of Study	Number of Years Completed	Diploma Degree
High School				
Undergraduate College				
Graduate Professional				
Other (Specify)				

WORK EXPERIENCE

Start with you present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender national origin, disabilities or other protected status.

Employer	Date Started	Date Ended	Work Performed
Address	Starting Salary	Ending Salary	
Phone #	Supervisor	Reason For Leaving?	

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Comments: Include explanation of any gaps in employment.			

List any certifications, License, specialize training apprenticeship, skills and extra curricular activities.

Describe any job-related training received in the United States Military.

List professional, trade, business or civic activities and offices held.

Other Qualifications (Summarize special job-related skills and qualifications acquired form employment or other experience.)

SPECIALIZED SKILLS (Skills Equipment Operated)

_____ Terminal	_____ Spreadsheet	Production/Mobile	Other (list)
_____ PC/MAC	_____ Word Processing	_____	_____
_____ Typewriter		_____	_____
_____ WPM _____		_____	_____

State any additional information you feel maybe helpful to us in considering your application

