



Janitorial Program Information

Course Number	Course Description	Clock Hours
JAN 010	Introduction to Janitorial Service <ul style="list-style-type: none"> ○ Orientation, History and Professionalism ○ Key Roles and Responsibilities ○ Effective Staffing and Scheduling ○ Job Safety 	125
JAN 020	Basic & Advanced Techniques <ul style="list-style-type: none"> ○ Kitchens ○ Bathrooms ○ Medical Cleaning ○ Floor Types ○ Stripping & Waxing ○ Vacuuming ○ Mopping ○ Cleaning Baseboards ○ Dusting ○ Glass Cleaning ○ Odor Elimination ○ Construction Final Cleaning 	160
JAN 030	Safety and Sanitation <ul style="list-style-type: none"> ○ OSHA General Industry ○ Hazmat and Hazom ○ OSHA Hazardous ○ Material Technician ○ Equipment Safety ○ Chemical Mixing ○ Cross Contamination ○ Bloodborne Pathogens 	152
PD 020	Personal Development <ul style="list-style-type: none"> ○ Communication ○ Time Management ○ Financial Development 	11
ED 020	Employment Development <ul style="list-style-type: none"> ○ Completing & Filling Out Applications ○ Resume Development & Job Search 	12
	Total Hours Required for Completion	460

